|  |
| --- |
| **FORMULIR DATA PELAMAR** |

Pas Foto

4X6



Posisi / pekerjaan yang dilamar :

**Isilah pernyataan berikut dan beri tanda (√) pada kotak yang Anda pilih**.

# I. Data Pribadi

Nama : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (P/L)

Tempat & Tgl Lahir : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agama : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alamat tempat tinggal sesuai KTP: Alamat tempat tinggal (domisili):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provinsi \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Kode Pos \_\_\_\_\_\_\_\_\_\_\_\_ Provinsi \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Kode Pos \_\_\_\_\_\_\_\_\_\_

No. KTP : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Berlaku Sampai : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Status Pernikahan : Lajang / Menikah / Bercerai

No. SIM A : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. SIM C : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Berlaku Sampai : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Berlaku Sampai : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Media yang aktif digunakan :



: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lainnya : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nomor telepon yang bisa dihubungi :

Rumah : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HP 1 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HP 2 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Riwayat Pendidikan

* 1. Pendidikan Formal

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Nama Sekolah** | **Jurusan** | **Alamat** | **Tahun Lulus** |
| **SD** |  |  |  |  |
| **SMP** |  |  |  |  |
| **SMU** |  |  |  |  |
| **Akademi** |  |  |  |  |
| **S-1** |  |  |  |  |
| **S-2** |  |  |  |  |
| **S-3** |  |  |  |  |

* 1. Pendidikan Informal

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Penyelenggara** | **Nama Kursus/Seminar** | **Tahun** | **Sertifikat/Tidak** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# Data keluarga

# Ayah/Ibu/Saudara Kandung

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Nama** | **Pekerjaan** | **Pendidikan** | **Tanggal Lahir** | **No. Handphone** |
| Ayah |  |  |  |  |  |
| Ibu |  |  |  |  |  |
| Anak ke 1 |  |  |  |  |  |
| Anak ke 2 |  |  |  |  |  |
| Anak ke 3 |  |  |  |  |  |
| Anak ke 4 |  |  |  |  |  |

# Anda anak ke \_\_\_ dari \_\_\_ Saudara Kandung

# Suami/Istri/Anak

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Nama** | **Pekerjaan** | **Pendidikan** | **Tanggal Lahir** | **No. Handphone** |
| Suami/Istri |  |  |  |  |  |
| Anak ke 1 |  |  |  |  |  |
| Anak ke 2 |  |  |  |  |  |
| Anak ke 3 |  |  |  |  |  |

# 

# IV. Riwayat Pekerjaan (*urutkan dari pekerjaan terakhir*)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Masa Kerja | Nama Perusahaan | Alamat | Posisi Jabatan | |
| Awal | Akhir |
| Tahun \_\_\_\_\_ - \_\_\_\_\_ |  |  |  |  |
| Tanggung Jawab |  | | Jumlah Bawahan | |
|  | |
| Alasan Berhenti |  | | Penghasilan Terakhir | |
|  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Masa Kerja | Nama Perusahaan | Alamat | Posisi Jabatan | |
| Awal | Akhir |
| Tahun \_\_\_\_\_ - \_\_\_\_\_ |  |  |  |  |
| Tanggung Jawab |  | | Jumlah Bawahan | |
|  | |
| Alasan Berhenti |  | | Penghasilan Terakhir | |
|  | |

# 2.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Masa Kerja | Nama Perusahaan | Alamat | Posisi Jabatan | |
| Awal | Akhir |
| Tahun \_\_\_\_\_ - \_\_\_\_\_ |  |  |  |  |
| Tanggung Jawab |  | | Jumlah Bawahan | |
|  | |
| Alasan Berhenti |  | | Penghasilan Terakhir | |
|  | |

# 3.

# Pengalaman Organisasi

|  |  |  |  |
| --- | --- | --- | --- |
| **Nama Organisasi** | **Jabatan** | **Periode** | **Tanggung Jawab** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Kemampuan Bahasa & Komputer**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Bahasa** | Berbicara | | Menulis | Mendengar | Membaca |
|  |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |
| *B = Baik; C = Cukup; K = Kurang* | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Komputer** | Software/ Aplikasi | Baik | Cukup | Kurang |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*B = Baik; C = Cukup; K = Kurang*

1. **Data Medis**
2. Apakah Anda menggunakan kaca mata? Ya Tidak

Jika Ya, kacamata yang Anda gunakan: Minus Silindris Positif

1. Apakah Anda buta warna ? Ya Tidak

Jika Ya, Total Sebagian/Parsial

1. Kondisi Fisik
2. Tinggi : cm
3. Berat : kg
4. Apakah saat ini Anda sedang menderita suatu penyakit ? Ya Tidak

Jika Ya, sebutkan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Apakah Anda memiliki kebiasaan merokok ? Ya Tidak
2. Apakah saat ini Anda sedang mengkonsumsi obat-obatan ? Ya Tidak
3. Apakah saat ini Anda sedang perawatan atau pengawasan dokter ? Ya Tidak
4. Apakah dalam 3 (tiga) bulan terakhir Anda menderita suatu penyakit? Ya Tidak

Jika Ya, sebutkan penyakit yang diderita \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Apakah Anda pernah dirawat di Rumah Sakit? Ya Tidak

Jika Ya, sebutkan penyakit yang diderita \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Apakah Anda pernah menjalani operasi ? Ya Tidak

Jika Ya, sebutkan penyakit yang diderita \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Apakah terdapat masalah kesehatan lain yang perlu diperhatikan selain di atas?

Jika ada, sebutkan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Referensi**
2. Sebutkan nama-nama orang yang dapat dihubungi sebagai referensi :

|  |  |  |  |
| --- | --- | --- | --- |
| **Nama** | **No. Handphone** | **Jabatan** | **Hubungan** |
|  |  |  |  |
|  |  |  |  |

1. Apakah Ada saudara / kenalan yang bekerja di Perusahaan / Group Kami? Ya/ Tidak

Jika Ya, sebutkan :

|  |  |  |  |
| --- | --- | --- | --- |
| **Nama** | **No. Handphone** | **Alamat** | **Hubungan** |
|  |  |  |  |
|  |  |  |  |

1. **Minat Pekerjaan**
2. Apa rencana karir Anda untuk 5 tahun ke depan?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Sebutkan prestasi yang Anda raih selama 2 tahun terakhir

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Apakah alasan Anda ingin bekerja di PT. Agung Automall?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Informasi Lowongan Pekerjaan : Jobstreet / Jobsdb / Jobfair / Lainnya, sebutkan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Berapa gaji minimal yang Anda harapkan? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Kapan Anda dapat mulai bekerja?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Pilih dan **urutkan** 3 area pekerjaan yang Anda minati dengan memberi nomor urut **1, 2 dan 3** pada kolom di bawah ini:

|  |  |  |
| --- | --- | --- |
| **Sales** | **After Sales** | **Supporting** |
| Vehicle | Service | Human Resources |
| Customer Relation & Kaizen | Spare Parts | General Affairs |
| Logistic |  | Learning Center |
|  |  | Management Information System |
|  |  | Tax |
|  |  | Finance |
|  |  | Accounting  Internal Audit |

Mengapa Anda memilih bidang tersebut? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dengan ini saya menyatakan bahwa informasi di atas adalah benar. Apabila terdapat keterangan yang tidak sesuai dengan kenyataan, maka saya setuju untuk tidak melanjutkan proses seleksi dan pihak perusahaan berhak memutuskan hubungan kerja.

Jakarta, ………………………..………

(……………………………….)